Health Sciences Authority

11 Biopolis Way #11-01 Helios Singapore 138667 Tel: 65 6866 1111 Website: www.hsa.gov.sg



FREQUENTLY ASKED QUESTIONS

Singapore Health Product Access and Regulatory E-System (SHARE) for CTGTP Dealer's Notice and Class 1 CTGTP Notification

Launch date - 2 January 2024

1. How do I access SHARE?

Your company's Corppass Administrator must first grant you access to the e-Service "HSA E-Services: Singapore Health Product Access and Regulation E-System (SHARE)", via the Corppass portal.

After which, you may log into SHARE with your company Corppass from 2 January 2024, when the SHARE link is published on the <u>HSA</u> website.

2. What will happen to my existing CTGTP Dealer's Notice/Class 1 CTGTP Notification? Do I have to resubmit via SHARE?

All active CTGTP Dealer's Notices/Class 1 CTGTP Notifications will be ported over to SHARE.

From 2 January 2024, you may log into SHARE with your company Corppass to check the details of you company's active CTGTP Dealer's Notices/Class 1 CTGTP Notifications.

If there are any changes to the details of your dealer's notices or product notifications, you may submit an update at no cost.

You would need to submit new dealer's notices and product notifications if there is a change in UEN.

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3. I have just submitted the FormSG for a <u>new</u> CTGTP Dealer's Notice/Class 1 CTGTP Notification. Do I have to resubmit via SHARE?

No. We will process all FORMSG submissions for **new** CTGTP Dealer's Notice/Class 1 CTGTP Notification that we received up **till 31 Dec 2023**.

4. I would like to submit an <u>update</u> to my CTGTP Dealer's Notice/Class 1 CTGTP Notification. Can I submit through the FormSG?

We will process all FormSG submissions for **updates** to CTGTP Dealer's Notice/Class 1 CTGTP Notification that we received up **till** the cutoff date of 18 Dec 2023.

Beyond this cutoff date, please submit your updates via SHARE from 2 January 2024.

5. With the launch of SHARE on 2 January 2024, will there be any changes to CTGTP Dealer's Notice/Class 1 CTGTP Notification regulatory or submission requirements?

No, there is no change to CTGTP Dealer's Notice/Class 1 CTGTP Notification regulatory or submission requirements.

SHARE is intended to provide a one stop digital portal for CTGTP Dealer's Notice/Class 1 CTGTP Notification e-Services.